

# **The 2024-2025 Adams School Parent-Student Informational Booklet**

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*The following information is intended as a supplemental tool of the Marion Community Unit 2 Student Handbook. The Adams School Parent-Student Informational Booklet cannot supersede the Marion Community Unit 2 Student Handbook. This Informational Booklet is only intended for students attending the Adams School. Parents are urged to read the Marion Unit 2 Handbook as well as reviewing the District website, [www.marionunit2.org](http://www.marionunit2.org). Select Adams School for more information.*

## INTRODUCTION

The 2024-2025 Parent-Student Informational Booklet is an effort to inform all parents and students of the district about Adams School procedures and policies. Questions about any of the items included may be directed to the building principal. It is a well-established fact that parents can make a rich contribution to the educational development of the child. All parents are urged to help in directing the energies of their children along constructive lines and assist in the development of good citizens. It is to further this purpose that this informational booklet is distributed. This informational booklet may be changed during the year without notice.

## Chain of Command

If you ever have any questions or concerns, please use the following outline to help resolve the situation:

1. Please address initial issues with your child's teacher/coach. Many times situations can be resolved quickly by notifying the teacher first.
2. If you are not satisfied with the outcome after discussing your problem with your child's teacher/coach, please contact Ms. Burns at (618) 996-2181.
3. After speaking or meeting with Ms. Burns, if your concerns are still not addressed, please contact the Superintendent at Marion Unit 2 District Office at (618) 993-2321.

## Daily Schedule

Students should report to school no earlier than 7:30 AM.

7:30 a.m. - 8:10 - Student arrival

3:00 p.m. - K - 5<sup>th</sup> grade students are dismissed.

3:05 p.m. - 6<sup>th</sup> - 8<sup>th</sup> grade students are dismissed.

Breakfast is served from 7:30 am to 8:00 am.

## Breakfast & Lunch

The cost of **Breakfast** and **Lunch** are as follows:

Reduced	\$ .30	\$ .40
Student	\$2.25	\$3.50
Adult	\$3.25	\$4.50

## Refreshments

Food items for party treats, etc. which are not prepared by school personnel or in school cafeteria must be purchased from a bakery, store or restaurant approved by the Public Health Department and bought in sealed, pre-packaged cartons. Food items need to be dropped off at the office.

## Visitors

**All school visitors must report to the main office** before going to other areas of the building. A visitor's pass will be issued at the office and individuals must sign in and state the reason for the visitation. Students may not bring visitors without prior approval from the office.

## Enrollment and attendance

To avoid a tardy or being counted absent, students should be in the gym and ready for instruction at **8:10 am**. Students leaving during the day for a medical appointment, sickness, or other emergency will partially be counted absent. Please attempt to schedule appointments after school hours or on school holidays.

**The parent/guardian of a student arriving or leaving the school must accompany the student to the school office to register the child in or out.** All visitors reporting to the school are requested to report to the office. The aforementioned is intended for the safety of your child and faculty.

In the event of an in-service day, students will typically not attend school. Notice will be provided to parents of this activity.

**Please contact the school (996-2181) no later than 9:00 AM in the event your child will be absent.** During the conversation you will be asked the following questions:

1. Name of student.
2. Name of caller and relationship.
3. Reason for absence.
4. When will the child be returning to the school

Regular, uninterrupted classroom instruction is essential for children to learn. Students who miss a large amount of school are often below grade level in reading and math, and have a difficult time catching up to their peers. Attendance is carefully observed by office personnel. The following steps will be taken if a child is absent.

1. A phone call will be made to the residence.
2. A notice will be provided to the Parent Liaison to visit the home.
3. When a child has reached an absence level of 10% within the past 180 school days, their name will be sent to the Williamson County State's Attorney Office.

Students missing school must return to school with a parental note. In the event a student is absent due to a medical excuse, the child must have a note from their physician's office. Regular attendance will allow your child to do his/her best work. Please make a diligent effort to work with the school to assure your child excels.

## Perfect Attendance

This award will be presented at the student award ceremony in May. Perfect attendance is being neither absent nor tardy to class for the school year. A student leaving the building for any reason during school hours, excluding field trips, is counted against perfect attendance. Students with perfect attendance each year will be given a certificate. Students who earn day(s) in the Alternative Learning Classroom or out-of-school suspension will not be eligible for perfect attendance. **Doctor or dentist appointments that cause a student to be absent or tardy will count against the Perfect Attendance Award.**

## **Illness**

If you are ill and cannot get an appointment to see your family physician for a few days, you can thank Marion Unit 2 School District for providing a Wellness Center for your convenience. The Wellness Center is located at the Marion High School and is staffed by a Physician's Assistant and other trained medical staff members. For more information, please contact your school office to take advantage of this economical medical solution.

## **Bus Transportation**

Students attending the Marion Community Unit School District 2 system are entitled to free bus transportation if they live more than 1.5 miles from the school or if they have to cross a busy intersection. This service is provided by the Illinois Central Transit System. Their phone number is: 993-9170. In the event your child does not arrive home at the end of the school day, please contact the school office (996-2181) and/or Illinois Central Transit and we will work to find the missing child.

Bus students are under the supervision of the bus driver. The driver has the same authority as the classroom teacher. In the event of an infraction on the bus, a driver can make changes in seat assignments for an indefinite period. In addition, a school administrator can suspend a student from a school bus if the infraction warrants such action.

### **Please discuss the following school bus safety rules with your child.**

Drivers shall not transport any school students who are not assigned to their bus. The only exceptions will be if adequate seating is available **and** the driver has a note signed by the student's parent or guardian **and** the building principal. Riding a school bus is a privilege and carries some responsibilities on the part of the student.

Students are requested to cooperate and follow the regulation listed below.

- Students are not to hang heads, arms, legs, bodies, or hands out the windows of the bus.
- Students are to be seated immediately upon entering the bus and are to remain seated until they arrive at their destinations.
- Loud talking and other noises are discouraged on the buses.
- Students are not to infringe upon the rights of other students while waiting for a school bus or while riding on the bus.
- Vulgar language and smoking are prohibited on the school bus.
- Students are to obey all orders of the driver and show proper respect for drivers.
- Students will board the bus and leave the bus according to the instructions of the driver.
- Parents or guardians shall be held responsible for malicious destruction to the bus.
- Students may not leave the bus on its way to or from the school except to ride with parents. In such cases, parents should inform the school principal about the change.
- Students are not to throw objects while on the school bus.
- Students cannot place personal items in the aisles.
- Students must sit in seats assigned by the driver.
- Assistance in keeping the bus clean will be appreciated.
- Parents must inform the principal if a student rides a bus in the morning, but will not return on that bus in the afternoon.
- Students must not touch the emergency bus door except in case of an accident.

Standard penalties for the violation of school bus rules have been established. These penalties are instituted to promote the safety of bus students being transported as well as to have a more consistent method of handling infractions through the schools. Your cooperation in following these rules is greatly appreciated.

## **Dress Guidelines**

The school has the right to regulate any student's dress that creates a problem, is a distraction to learning, is of questionable decency and/or creates a health or safety hazard. A student who wears inappropriate clothing to school may be sent home to change clothes or parents may bring appropriate clothes. Listed below are examples of dress guidelines; this list is not complete and *Adams School reserves the right to determine the appropriateness of a student's appearance.*

- No holes in jeans, shorts, or skirts above mid-thigh.
- Mid-thigh or longer shorts will be allowed.
- Skirts/dresses will be approximately mid-thigh.
- No spaghetti strap shirts or strapless tops.
- No showing of midriff area.
- No visible undergarments.
- No sagging pants or shorts.
- Leggings, full length yoga pants, and capri yoga pants must be covered with dresses, skirts, or shirts that reach the thigh and are not made of sheer material.
- Clothing/Jewelry/Items In Possession/ Accessories - that makes reference, directly or by word or graphics, regarding sex, sexual connotations, tobacco, alcohol, drugs, occult, gangs or of racist nature will not be allowed.
- No hats may be worn in the school building. Exceptions include fundraisers, Spirit Week, etc.
- Roller shoes (skate shoes) are not allowed at school.
- Shoes will be worn at all times.

## **Physical Education Dress Guidelines**

K-5 grade students enrolled in Physical Education will be required to change into a tennis shoe for class. 6-8 grade students will be required to change into tennis shoes and clothing that allow for "active participation" for class.

Students not participating in class will be given an assignment to participate as an assistant (i.e. umpire, official). Students refusing to help as an assistant will be given a "no dress" demerit, thus lowering their grade. These and other rules will be discussed on the first day of class by the instructor.

## **Lockers & Locks**

Each student is assigned a locker for personal use during the school year. Lockers are for student use, but are the property of the school and periodic locker checks will be made by school officials. Books and personal belongings should be placed there and locked with a school-adopted combination lock. Students are not allowed to decorate the outside of lockers or use tape inside lockers. School regulations require a uniform lock, which can be opened with a master key for inspection purposes. Locks can be purchased during registration or

in the office during the school year. **Unauthorized locks will be cut off the locker unless approved by administration.**

## **Electronic Communication**

Students are discouraged from bringing personal equipment to school due to vandalism, theft, or mischief that could lead to further disciplinary action. However, we have students who participate in extracurricular events periodically throughout the school year. Adams School is not responsible for damaged, stolen, vandalized, misplaced or lost electronic devices.

## **Telephone Use/Cell Phone Policy**

The office and classroom telephones are for school personnel and school related activities. Students are not to use the telephone unless approved by school officials. **Students will not be allowed to make social arrangements or call for homework. Parents should not call students during school hours unless it is an emergency situation. Use of cell phones is prohibited during school hours. Cell phones must be turned off and placed in locker during the school day.**

## **Toys**

Students should not bring toys, including Legos, stuffed animals, cards, dolls, matchbox cars, etc, due to vandalism, theft, or preoccupation in class that could lead to further disciplinary action. This includes fidget spinners and other similar manipulatives unless prescribed by a healthcare professional. Adams School is not responsible for damaged, stolen, vandalized, misplaced or lost toys.

## **Skateboards**

Skateboards are not allowed on school property as well as roller shoes (skate shoes).

## **Computer/Internet Use**

Classroom teachers periodically use the computer lab as a supplemental tool to their lesson. During this time, students may be exposed to the *Internet*. Students using the computer need to remember to use it wisely and for educational purposes only. A student not abiding by these rules may be subject to suspension and/or banned from future computer usage.

## **Discipline and Conduct**

The Adams School Faculty and Staff utilize the PBIS (Positive Behavior Interventions and Supports) method of discipline within our school. PBIS is a proactive systems approach for creating and maintaining a safe and effective learning environment.

Our Goals:

Increase consistent use of positive teaching and reinforcement strategies among all school staff at school-wide, classroom and individual student levels.

- Reduce use of reactive discipline measures in the school (i.e., office discipline referrals, detentions, suspensions, expulsions) for all students.

- Increase data-based decision-making about behavior and academic instruction and reinforcement across all school settings.
- Implement effective comprehensive supports/services/interventions for students with the most intensive behavioral/ emotional needs through wraparound plans that address home, school, and community settings.

Students will learn more about discipline strategies from faculty and staff members as the school year progresses.

Student success in school is closely related to behavior and attitude. Staff will make every effort to help each student gain acceptable self-discipline standards. If the student fails to maintain acceptable self-discipline standards that result in gross disobedience or gross misconduct, the staff will implement individual counseling, parent conferences, lunch detention, after-school detention, in-school detention (Alternative Classroom Placement), out-of-school suspension, and/or expulsion. The school, parent and student must form a solid triangle to correct inappropriate behavior.

### **\*\*LUNCH DETENTION (LD), AFTER-SCHOOL DETENTION (ASD), Saturday (SD) and IN-SCHOOL DETENTION (ISD) IN THE ACP**

Adams School staff for various disciplinary infractions can assign lunch detention. Students will be isolated from the student body, required to complete certain expectations, and given limited choices regarding the provided basic school lunch. Students tardy for lunch detention will be assigned another lunch detention.

During in-school detention (ISD) students will not be permitted to attend regular classes or school assemblies and field trips. They will remain in the ISD location for the entire day. Strict guidelines will be followed while placed in ISD. **Lunch will be brought to the ISD room. Basic school lunch will be provided. Food choices and extras will not be accommodated while in ISD,** unless medical explanations are on file with the school nurse. Students are expected to complete regular class assignments designated by teachers. Students assigned to ISD must comply with all ISD rules and complete work to a satisfactory level to receive credit for each day. Students placed in ISD will not be allowed to participate in any extracurricular activities during their assigned time in ISD. Administration can assign additional days and/or times if a student refuses to correct their behavior, fail to complete work, or consistently breaks ISD rules.

### **SUSPENSION AND EXPULSION POLICY**

The following procedures for implement the district's suspension and expulsion policy have been adopted by the Board of Education.

### **DUE PROCESS FOR STUDENTS**

1. A student shall receive a copy or have online access to the CUSD #2 Parent/Student Handbook within fifteen (15) days after the beginning of the school year or when entering school during the school year.
2. The adopted Board of Education rules, guidelines, and procedures for elementary, junior high and high school are published annually in the Parent/Student handbook for the appropriate level.
3. An authorized administrator shall attempt to confer with a student who is being considered for disciplinary action before any action is taken and the student shall be afforded an opportunity to respond to the administrator.

If, in the opinion of the administrator, a student is an immediate threat to school

personnel, students or school property, or poses an ongoing threat of a disruptive nature to the education process, the student may be removed from school without a conference as set forth in the above statements. If this action is taken, a written notice, sent by certified mail, return receipt requested, shall be sent to the parents or guardian. The notice may also be given in person to the parents or guardian if they remove the student from school. This notice shall request the student to attend a conference called by the administrator as soon as possible after the notice is received. Failure to attend shall constitute a waiver of such conference. The parents or guardian shall be advised in writing of the formal action taken regardless of the student's attendance at the scheduled conference.

## **SUSPENSION NOTIFICATION**

1. If the disciplinary action results in suspension, the parents or guardian of the student shall be advised immediately of the decision by phone and/or certified mail, return receipt requested.
2. This notice shall include:
  - a. The duration and dates of the suspension
  - b. A notification of the reasons which warrant such action
  - c. A statement of the parents' or guardians' rights to review the action with the Board of Education or its representative
  - d. A statement that a failure to request a review with five (5) days after receipt of notice or eight (8) days after mailing date, whichever is first, shall be deemed a waiver of the right of a review.
3. A request to review the suspension proceedings will be written and made to the Superintendent's Office. If a request for review of the suspension is made within the time limit, the parents or guardians of the suspended student shall be given written notice of the place and time one (1) week prior to the review with the Board of Education or their representative. This notification to parents shall include a copy of the Procedures for Suspension/Expulsion Hearing.
4. The Superintendent shall be notified of all student suspension by the school administrator who shall forward a copy of the parental notice of the suspension to the Superintendent.

## **SUSPENSION PROCEDURES**

### **In-School Suspension**

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

### **Out-of-School Suspension**

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.



2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
  - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
  - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to Suspend;
  - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
    - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
      - a) A threat to school safety, or
      - b) A disruption to other students' learning opportunities.
    - ii. For a suspension of 4 or more school days, an explanation:
      - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,
      - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
      - c) That the student's continuing presence in school would either:
        - i) Pose a threat to the safety of other students, staff, or members of the school community, or
        - ii) Substantially disrupt, impede, or interfere with the operation of the school.
    - iii. For a suspension of 5 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.
5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above. Policy 7:200

## **EXPULSION PROCEDURES**

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:

- a. Include the time, date, and place for the hearing.
- b. Briefly describe what will happen during the hearing.
- c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
- d. List the student's prior suspension(s).
- e. State that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
- f. Ask that the student or parent(s)/guardian(s) or attorney inform the Superintendent or Board Attorney if the student will be represented by an attorney and, if so, the attorney's name and contact information.

2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Dept. of Human Services to consult with the Board.

3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide:

- (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and
- (2) evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

4. If the Board acts to expel the student, its written expulsion decision shall:

- a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
- b. Provide a rationale for the specific duration of the recommended expulsion.
- c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
- d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.

5. Upon expulsion, the District may refer the student to appropriate and available support services.

Policy 7:210

## **PREVENTION OF BULLYING, INTIMIDATION & HARASSMENT**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any non-school-related activity, function, or program.

### **Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)**

*Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Cyber-bullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than

one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

*For additional information see District Student-Parent Handbook located on Marion Unit 2 website under Parent Information tab.*

### **Classroom rules**

The classroom teacher will explain class/building rules at the beginning of the school year and will re-visit these periodically as needed.

### **Hallway rules**

Students are to walk down the right side of the hallway and avoid talking.

### **Cafeteria rules**

Students entering the cafeteria will be required to thoroughly wash their hands prior to their meal. Students should line up alphabetically by last name, stand quietly and not cut line. After receiving a plate, they should proceed to an area designated by the cafeteria supervisor and eat quietly. While students are allowed to talk, they are asked to keep it at a level considerate for others. Students should not leave food or other debris on the table or floor area.

### **Playground rules**

Students should use the playground with extreme caution at all times, as we have students of all ages using the equipment. Students should remember that younger children may not play as tough and rough as they are accustomed to. Please review the following rules with your child:

1. Students are not allowed to go outside the designated areas.
2. Students may not leave the playground without consent of playground staff.
3. Students should not bully each other.
4. Students should use the play equipment appropriately. Proper usage will be discussed by teachers and playground staff.
5. Tackle football is not allowed.
6. Do not throw foreign debris such as tree limbs and/or gumballs.

7. Do not intentionally use a ball to “bean” a fellow student.
8. Other as defined by building administration and/or classroom teachers.

Overall, students are asked to use common sense. Irresponsible, disrespectful, and unsafe behavior will not be tolerated. If a student questions an action, he/she should ask a supervisor before proceeding with the activity. Students not abiding by the aforementioned are subject to disciplinary action.

### **Restroom rules**

The restroom area should be used for the area it was intended for. Students should not be unsafe, disrespectful, or irresponsible in the restroom as it will typically result in disciplinary action. Students are asked to not throw foreign matter into the plumbing system or make the toilets unusable..

### **Extra-curricular rules**

Students are allowed to attend extra-curricular activities such as a ballgame or student dance. These activities are considered a privilege and should be appreciated. Students should abide by all school rules during these activities, follow sportsmanship, stay seated during athletic activities, and not go outside. Students not abiding by these rules will be asked to leave the activity and are subject to the possibility of a ban from future activity.

### **Cafeteria**

Our cafeteria personnel prepare a daily breakfast and lunch for students. Students are allowed to bring a lunch from home. Lunch counts will be taken at the beginning of each day from students.

The cost of Breakfast and Lunch are as follows:

Reduced	\$ .30	\$ .40
Student	\$2.00	\$3.25
Adult	\$3.00	\$4.25

### **AfterCats**

AfterCats is an after school program intended to assist parents not able to pick-up their child at the end of the day. Parents may register their child for this program at the beginning of the school year for a minimal cost. In addition there is an hourly rate parents will be charged for this service. This expense is used to provide snacks for the children.

This program allows children to work on their homework, be exposed to social activity, and to interact with others. Parents interested in this program should contact the school.

### **Athletics**

Adams School students enrolled in grades 5 – 8 (4th if necessary) are eligible to participate in our athletic program providing their grades are maintained to a satisfactory standard at minimum, coaches may implement additional grade requirements. Students that participate in athletic programs must have a sports physical on file in the school office prior to practicing with the team. In addition, athletes must maintain all Marion Unit 2 rules as defined in the *Marion Unit 2 Athletic Informational Booklet*. This is located by going to Adams School webpage at [www.marionunit2.org](http://www.marionunit2.org). Click on *Sports Zone* on the left side and then click on the paw. An athlete must be in attendance on the day of an athletic event for a minimum of ½ day in order to participate.

The bus transporting student athletes to away games is only for the student athletes and coaches participating in that event. All student athletes must ride the provided bus to and from each event. A signed waiver by the parent will be allowed only in extreme situations. The Travel Release form is located on our website under *Sports Zone*.

The following athletic teams are available for students: Cheerleading, Shakers, Softball, Baseball, Cross Country, Girl Basketball, Boy Basketball, Volleyball, and Track.